



**JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY**  
P.O BOX 62000(00200) NAIROBI, [Tel:\(067\) 58700001-4](tel:067587000014) JKUAT Office of the Deputy Vice  
Chancellor, Research Production and Extension Division  
**INSTITUTIONAL ETHICS REVIEW COMMITTEE**

## HUMAN ETHICS REVIEW APPLICATION FORM

### 1.0 PROCEDURE FOR SUBMISSION

Complete the application form in English and submit copies as indicated below:

- **One (1) printed hard copy of this application** (Duly signed)
- **One (1) printed hard copy of the proposal / project** (Duly Signed)
- **Electronic copy of this form and the proposal** in word format (to be submitted by email)
- **Supporting documents**
  1. Letters of Study Approval from the Principal Investigator's Home Institution (Department) or project approval details in case of projects
  2. One copy of the Curriculum Vitae of each member in the research team describing their research qualifications and experience.
  3. Research Personnel Information (Roles and responsibilities in the research project).
  4. Previous ethics approval letter and project progress summary report in case of renewals

The application forms and proposals should be submitted to:

**Send To:      The Deputy Vice Chancellor**  
**Research Production and Extension Division**  
**Jomo Kenyatta University of Agriculture and Technology**  
**P.O. Box 62000-00200, Nairobi, Kenya**  
**Email: [ethics@jkuat.ac.ke](mailto:ethics@jkuat.ac.ke)**

#### Note

- i. JKUAT – IERC meets on the second Thursday of each month. Applications need to reach the IERC at least TWO weeks prior to the meeting
- ii. Application fee will be charged for each proposal as follows:
  - KES 1,000 – Undergraduate (KES 1,500 for undergraduates from other institutions)
  - KES 3,000 – Masters (KES 4,000 for Masters Students' from other institutions)
  - KES 5,000 – PhD Research projects (KES 6,000 for PhD students/Research projects' from other institutions)
  - For funded research projects the attached rates apply

**FOR OFFICIAL USE ONLY**

**Date Received.....Official Stamp**



*JKUAT is ISO 9001:2015 and ISO 14001:2015 certified*



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## 2.0 PROJECT DETAILS

### 2.1 Project title

Title of Protocol:.....  
.....

### 2.2 Details of Principal Investigator

Name of Principal Investigator (PI).....

Qualification of the principal Investigator: .....

Institution(s) of affiliation: .....

.....

Address of the principal investigator: .....

.....

E-mail address.....

Telephone number (landline/Mobile No).....

.....

### 2.3 Details of collaborators

Name of collaborator/Supervisor	Institution of Affiliation	Email & Mobile No contact	Role in the project (PI, CO-PI, Collaborators, supervisors, student, technicians, research assistants etc.	Highest Level of Education

2.4 Project site.....

2.5 Funding Agency (Name & Address).....

2.5 Total project funds (KES).....

2.6 Project duration in months/years.....

2.7 Proposed project start date.....Project end date.....



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### 3.0 ATTACH 1 PAGE CV OF THE PI IN THE FORMAT PROVIDED BELOW:

<b>Personal Information</b>	Name:
	Designation:
	Contacts Address:
	Email: Mobile No:
<b>Academic Qualifications</b>	Highest Academic qualification:
	Year:
	Awarding Institution:
	Area of specialization:
<b>Employment experience</b>	Employer (start with the most recent)
	Year:
	Position /Designation :
<b>Research Project Experience</b>	<i>List 3 most recent related research projects that you have been involved in</i>
	<b><i>Name of Research Project:</i></b>
	<i>Year:</i>
	<i>Field of Research:</i>
	<i>Role played:</i> <i>Status:</i>
<b>Publications</b>	List the best 3 selected peer-reviewed scientific publications, relevant for this proposed project

### 3.0 DECLARATION

I.....Principal Investigator certify that:

- All information provided is correct
- The research will be conducted in accordance with the National Guidelines on ethical conduct in human research
- I will immediately report to the JKUAT IERC anything which might warrant review of the ethical approval of the proposal
- I will inform the JKUAT IERC if the research project is discontinued before the expected date of completion
- I will adhere to the conditions of approval stipulated by the JKUAT-IERC and will cooperate with the IERC monitoring requirements
- There is no conflict of interest in this research/project

**PI Signature**..... **Date**.....

**Collaborators Signature**..... **Date**.....

**Collaborators Signature**..... **Date**.....

*NOTE: The application form together with supporting documents are to be submitted to the Chairman, Jomo Kenyatta University of Agriculture & Technology Institutional Ethics Review Committee through the Deputy Vice-Chancellor, Research, Production and Extension Division.*



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